

Individual Executive Decision Notice

Report title	Fees & Charges 2019-2020	
Decision designation	GREEN	
Cabinet member with lead responsibility	Councillor Peter Bilson City Assets and Housing	
Wards affected	All	
Accountable director	Andy Moran, Director of Commercial Services	
Originating service	Strategic Finance	
Accountable employee(s)	Alison Shannon	Chief Accountant
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Summary

At the Cabinet (Resources) Panel meeting on 6 November 2018, Cabinet (Resources) Panel approved that authority be jointly delegated to the responsible Cabinet Member in consultation with the relevant Director as appropriate to approve any other fees and charges not detailed in the report to Cabinet (Resources) Panel.

Recommendations for decision:

That the Cabinet Member for City Assets and Housing, in consultation with the Director of Commercial Services, approve the fees and charges as detailed in Appendix 1.

1.0 Purpose

- 1.1 The purpose of this report is to present recommended fees and charges levied by the Council, that were not included in the report to Cabinet (Resources) Panel on 6 November 2018, to the Cabinet Member for City Assets and Housing and the Director of Commercial Services for approval.
- 1.2 It is recommended that the fees and charges take effect as soon as possible.

2.0 Background and Recommended Fees and Charges

- 2.1 The Council levies a wide range of fees and charges for many of its services. Some are discretionary and others are either specified or restricted by legislation or Government policy.
- 2.2 In accordance with the Constitution, all fees and charges will be reviewed at least every 12 months, having regard to costs of service delivery including recharges for support services and capital charges.
- 2.3 At the Cabinet (Resources) Panel meeting on 6 November 2018, Cabinet (Resources) Panel approved the fees and charges as detailed in the appendices to the report to take effect from 1 December 2018 (or as soon as possible thereafter).
- 2.4 Furthermore, Cabinet (Resources) Panel approved that authority be jointly delegated to the responsible Cabinet Member in consultation with the relevant Director as appropriate to approve any other fees and charges not detailed in the report to Cabinet (Resources) Panel.
- 2.5 Approval is therefore sought to implement fees and charges, not presented to Cabinet (Resources) Panel on 6 November 2018, for Commercial Services, as detailed in Appendix 1.

3.0 Evaluation of alternative options

- 3.1 In determining the proposed fees and charges for approval, consideration has been made to the impact on demand as a result of price fluctuations and commercialisation. Some prices have been frozen or reduced, whilst others have been uplifted. If we were to freeze all prices at the current levels, any potential additional income that could be generated to support the Council over the medium term would be lost. This would therefore impact on the resources available to the Council and potentially service delivery.

4.0 Reasons for decision

- 4.1 It is recommended that the fees and charges as set out in Appendix 1 are approved for implementation as soon as possible. It is anticipated that the implementation of the revised fees and charges will generate additional income which will contribute towards

reducing the Council's projected medium term budget deficit, which stands at £6.0 million to be identified by 2019-2020, as reported to Cabinet on 17 October 2018.

5.0 Financial implications

- 5.1 Increase in fees and charges income will contribute to reducing the Council's medium term budget deficit, which is projected to be £6.0 million by 2019-2020 as stated in the Draft Budget and Medium Term Financial Strategy 2019-2020 report presented to Cabinet on 17 October 2018.
- 5.2 Any impact on budgets arising as a result of the proposed fees and charges will be incorporated into the 2019-2020 budget setting process and will be reflected in future Budget and Medium Term Financial Strategy update reports to Cabinet.
- 5.3 It is important to be aware that additional income from increases in fees and charges is uncertain, as the resulting impact upon demand that will arise from changes in fees and charges cannot be predicted with certainty, although this is considered during the price setting process.
- 5.4 The impact of these changes to fees and charges will be examined closely throughout 2019-2020 and the remainder of 2018-2019 as part of the Council's revenue budget monitoring arrangements and where appropriate, further reports will be presented to Councillors.
[TT/18122018/J]

6.0 Legal implications

- 6.1 The Council is under a constitutional duty to review its fees and charges at least annually and to maintain a register of such charges.
[TS/17122018/D]

7.0 Equalities implications

- 7.1 The Council operates an open and consultative approach to the development of its budget and the general financial position of the Council has, once again, been the subject of detailed public consultation. The changes to fees and charges outlined in the report are primarily as a result of cost increases and inflationary pressures to ensure the Council recovers its costs where possible and provides best value to residents and customers.

8.0 Environmental implications

- 8.1 There may be environmental implications arising from some of the proposed tariff changes but this will vary depending on the nature of the services. Individual environmental implications will, therefore, be assessed as part of the fees and charges setting process.

9.0 Human resources implications

9.1 This report has no direct human resources implications.

10.0 Corporate landlord implications

10.1 This report has no direct corporate landlord implications.

11.0 Schedule of background papers

Fees and Charges Review, report to Cabinet (Resources) Panel, 6 November 2018.

Draft Budget and Medium Term Financial Strategy 2019-2020, report to Cabinet, 17 October 2018

Fees and Charges

Description	Current Charge incl VAT £	Current charge excl VAT £	VAT Rate	Proposed Charge incl VAT £	Proposed Charge excl VAT £	Change excl VAT £
Commercial Services						
Facilities Management						
Delivered Meals Service						
Price per Delivered Hot Meal (Wolverhampton Residents)	4.65	4.65	NB	5.10	5.10	0.45
Price per Delivered Hot Meal (Non Wolverhampton Residents)	5.10	4.25	SR	5.55	4.63	0.38
Price per Afternoon Tea (Wolverhampton Residents)	2.60	2.60	NB	3.00	3.00	0.40
Price per Afternoon Tea (Non Wolverhampton Residents)	2.85	2.38	SR	3.25	2.71	0.33
Price per Delivered Frozen Meal						
Price per Delivered Frozen Meal (Price Band A)	3.50	3.50	ZR	3.95	3.95	0.45
Price per Delivered Frozen Meal (Price Band B)	3.80	3.80	ZR	4.25	4.25	0.45
Price per Delivered Frozen Meal (Price Band C)	5.30	5.30	ZR	5.75	5.75	0.45
Price per Delivered Frozen Meal (Price Band D)	5.60	5.60	ZR	6.05	6.05	0.45
Price per Delivered Frozen Meal (Price Band A-Discout)	3.25	3.25	ZR	3.70	3.70	0.45
Price per Delivered Frozen Meal (Price Band B-Discout)	3.80	3.60	ZR	4.05	4.05	0.45
Price per Delivered Frozen Meal (Price Band C-Discout)	5.15	5.15	ZR	5.60	5.60	0.45
Price per Delivered Frozen Meal (Price Band D-Discout)	5.45	5.45	ZR	5.90	5.90	0.45
Estates and Valuations						
Land Enquiry Consultation (Pre-Purchase CWC Property)	147.60	123.00	NB	150.00	150.00	27.00
Claregate Park changing room hire						
Weekday (per hour)	16.50	16.50	EX	16.50	16.50	-
Weekend	18.15	18.15	EX	18.15	18.15	-